

EXHIBIT A

INVITATION TO BID NO. _____

OPENS: _____

TIME: _____

FROM: UNIVERSITY OF FLORIDA

NAME OF BIDDER

ADDRESS

PHONE NUMBER

REGISTERED DEALER: SALES TAX NUMBER

I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE BID CONDITIONS
FOR THIS SALE.

SIGNATURE

BID NO. _____

I BIDS

- A. Sealed bids will be received by the _____
_____ for the sale of _____ listed on the attached Bid Form, until _____. Bids received after this time will not be considered, regardless of reason for delay.
- B. Bids may be mailed or otherwise delivered to _____. All bids should be enclosed in a sealed envelope marked "SEALED BID FOR _____ TO BE OPENED" _____.
- C. Bids will be publicly opened at said time and place. Interested persons are invited to attend.

II INSPECTION

These items may be inspected as referenced site, University of Florida Campus or Research Center, Monday through Friday from 8:00 AM - 4:30 PM. All bidders are urged to inspect equipment before submitting bids.

III CONDITION OF PROPERTY

Items are offered for sale "Where Is" and "As Is" without recourse against the University of Florida, Board of Regents or the State of Florida. No warranties will be issued.

IV CONSIDERATION OF BIDS

- A. Bids will be awarded on Lump Sum.
- B. Insert in "Bid Price" blank the total amount you agree to pay for the lot. Entries must be typed or clearly printed in INK. Questionable entries will be rejected.
- C. If a minimum bid is indicated, no bid less than the minimum will be considered.
- D. Please do not submit "token" bids just to be bidding. Only reasonable offers will be considered.
- E. The right is reserved to reject any and all bids or waive any minor irregularity or technicality in bids received.

V REMOVAL OF ITEMS

- A. Successful bidders will be notified by mail within a few days after the bid opening. **Before authorization is given to remove such scrap material, the successful bidder shall furnish a certified or cashiers check made payable to the University of Florida and delivered to:** _____
- B. Items must be removed at bidder's expense within ten (10) working days after notification of award of bid or successful bidder may lose payment.

BID NO. _____

VI RISKS, LOSS OR INJURY

- A. Neither the University of Florida, Board of Regents or the State of Florida will be responsible for injury to persons making inspection or removing the items offered for sale.
- B. The bidder agrees to accept all responsibility for damage to property occurring while removing the item(s).
- C. Neither the University of Florida, Board of Regents or the State of Florida will be responsible for the protection, loss or damage of the items after the bids have been awarded.

VII REJECTION OF BIDS

The University of Florida reserves the right to reject any and all bids.

VII FORFEITURES

If you are high bid on several items and do not accept all of them, all of your bids will be rejected. Said items may then be disposed of to the next higher bidder or in any other manner which the University of Florida determines to be in the best interest of the State of Florida, free and clear of any and all interests of the successful bidder.

IX TIE BIDS

Ties will be broken in one of two ways. If bids are marked with a date-time stamp, the bid will be awarded to the first bid received. If there is no date-time stamp or if the bids were received at the same time, the tie will be broken by tossing a coin.

X TAX

- A. Registered Dealers - Must have a Sales Tax Number. A certificate of exemption must be filed with the Purchasing Division, University of Florida. The University of Florida is not required to collect sales tax on scrap sales to these parties.
- B. Non-registered (i.e., individuals) - The University of Florida is required to charge and collect Florida Sales Tax, except on motor vehicles.

All bidders are reminded that items which require a title (i.e., motor vehicles) are subject to 6% Florida State Sales Tax which will be collected by the appropriate County Tax Office when the title transfer is requested.

BID NO. _____

SUMMARY STATEMENTS

The purpose of this invitation to Bid is to solicit proposals for the purchase of one lot of surplus scrap metal identified as the

(location of scrap metal) _____

(address) _____

The material for sale includes:

It shall be the responsibility of the successful bidder to remove all scrap material within the area and must be back bladed to a reasonable level.

The award of this bid will be made in a manner that will result in the best interest of the University of Florida.

TOTAL BID TO PURCHASE \$ _____